

February 9, 2012

The Town of Williamsport is relocating C & O Canal Days (formerly Williamsport Days) to the streets of Williamsport and also Byron Memorial Park.

Events will be taking place in various areas of the town during the weekend for the young and the old, such as a petting zoo near the river bottom, little canal boat races along the Conococheague Creek, National Park Service will be giving rides on the NEW Canal Boat, music of various styles throughout the town, Antique tractors at the Springfield Barn with barrel rides and tractor parades, Street dance on Friday nite, Food vendors of all kinds, Flea Market at an area to be designated, various artisans making their goods in the park, and the majority of the craft vendors will be located along the main streets of Williamsport. As a token of our appreciation for participating in our event, on Saturday night, from 6:00 p.m. to 8:00 p.m., two (2) people from each vendor space will receive free food voucher - extra voucher will cost \$5.00.

If you would like to participate, please fill out the enclosed application and submit it, with your payment, along with two pictures of your crafts, by June 1, 2012, to:

Town of Williamsport
C & O Canal Committee
P.O. Box 551
Williamsport, MD 21795

Hope to see you at our new and improved C & O Canal Days on August 25 & 26, 2012.

**C & O Canal Days of Williamsport
Application and Agreement for Display Space**

Name _____

Address _____

Telephone No. _____ **E-Mail Address** _____

Maryland Sales Tax Number: _____. This is a requirement as a list of vendors will be forwarded to the Tax Department of Maryland. Vendors are responsible for collecting tax and filing it with the Maryland Sales Tax Department. You can obtain a temporary Maryland Sales Tax Number by calling Comptroller of Maryland at 410-767-1540.

You must provide two (2) photos of your items for sale and please describe in detail what items you will be selling. If a food vendor please provide a copy of your menu. Please Describe items:

FEE: \$50.00 per space for craft vendors and artisans

FEE: \$75.00 per space for food vendors

FEE: \$300.00 for each Pavilion food vendors

FEE: \$10.00 for each Flea Market/Yard Sale space for the two (2) days

If electricity and/or water are needed for food/craft vendors the fee will be \$25.00 for the event. Must provide own power cord.

Your application must be received by 6/1/2012. After June 1, 2012, spaces will be available on a **FIRST COME, FIRST SERVED** basis.

SHOW DATES AND TIMES:

Saturday and Sunday, August 25, 2012 and August 26, 2012
9:00 a.m. – 5:00 p.m. or later.

SET UP TIMES

Friday, August 24, 2012	6:00 p.m. - 8:00 p.m.
Saturday, August 25, 2012	6:30 a.m. - 8:30 a.m.
Sunday, August 26, 2012	6:30 a.m. - 8:30 a.m.

ALL VENDORS MUST SET UP DISPLAYS DURING SET UP TIMES, NO VENDORS WILL BE PERMITTED TO SET UP AFTER 8:30 A.M. ON SATURDAY AND SUNDAY. NO VENDOR WILL BE PERMITTED TO TEAR DOWN UNTIL 5:00 P.M. on SUNDAY.

REMOVAL OF TRASH will be your responsibility at the end of each day. Trash containers will be located throughout the town for you convenience. Food vendors are responsible for taking grease with them.

All spaces are at least 16 feet frontage. Any display vehicle over 16 feet must purchase additional space to accommodate the extra footage. No vendors' vehicles will be permitted in vendor area when the streets are closed. Off street parking will be designated for vendors' vehicle parking. All vendors must supply all necessary equipment such as tables, canopies, chairs, etc.

Applications are subject to the final approval of the C & O Canal Days Committee. No refunds for cancellations of space after July 1, 2012, unless for legitimate reason, such as death or illness. No refunds for no show.

The Town of Williamsport assumes no responsibility for accidents or damages to exhibits.

Please return completed application, (2) pictures/menu and check to:

C & O Canal Days
P.O. Box 551
Williamsport, MD 21795

If any questions, call 301-223-1899 or 301-223-4599